

Animal Control Advisory Board
Thursday, January 30, 2020

1. CALL TO ORDER

Drema Ballengee-Grunst, Animal Welfare Representative called the meeting to order at 18:00

2. ROLL CALL

Members Present:

Drema Ballengee-Grunst, Chair of Animal Control Advisory Board, Animal Welfare Representative

Aubrey Briggs, Animal Welfare Representative

Rita Weaver, Animal Welfare Representative

Melissa Carnes, Citizen Member

Melinda Brown, Secretary of Animal Control Advisory Board, Animal Welfare Representative

Dr David Langford, Retired Veterinarian

Dr Pat Richardson, Vice-Chairperson of Animal Control Advisory Board, Citizen Member

Member Absent:

Susan Morris, Environmental Health Division

3. PRESENTATION(S)

A. Review & Approve Minutes

I move to approve the minutes of the November 6, 2019 meeting as presented.

Motion by Rita Weaver, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Aubrey Briggs, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

B. Shelter Update

Steve Walker, Director of Emergency Service, and John Deatruck, Director of Public Works & Transportation, gave an update on the new Animal Control Shelter. There were several questions asked that Mr. Walker and Mr. Deatruck will address. Mr. Deatruck also discussed with the board about having the board submit their ideas that they would like to see in the shelter prior to the 26th of May. The agreement that has been signed provides a two-year completion time frame for this project. This means that by January 30, 2020, we should have a functioning Animal Shelter in our community. Mr. Walker also advised that on January 17, 2020 he met with Frank & Associates who provided a final report on their management study that is intended to assist the Commissioners of St. Mary's County in the planning of staffing of the new shelter.

I move that we table this topic until we can have a fuller discussion on this topic.

Motion by Dr Pat Richardson, second by Melinda Brown.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Aubrey Briggs, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

I move to call a special meeting.

Motion by Melissa Carnes, second by Dr Pat Richardson

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Aubrey Briggs, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

C. Humane Rescue Alliance - Trap, Neuter, Return Programs

Alice Burton from The Humane Rescue Alliance presented information on Trap, Neuter, Return programs for the community cats.

4. COMMITTEE REPORTS

A. Standing Committee Reports

Subcommittee reports to follow.

B. Legislative / Animal Control Regulations.

Chairperson Drema shared that they will hold a meeting in February and report back to the board at the next meeting.

C. By-Laws

Chairperson Drema stated there was no report.

D. Animal Shelter

Rita Weaver discussed that she has not held a meeting yet due to the number of members on the board changing, and she wasn't sure what the new number is for a quorum. Chairperson Drema advised she would get back to Rita with the new quorum.

E. Public Education

Dr Pat Richardson stated there was no report.

5. OLD BUSINESS

A. Election of Officers

Dr Pat Richardson for Chairperson, Melissa Carnes for Vice-Chairperson, Melinda Brown for Secretary.

I move to enter into elections of officers, for the positions of Chairperson, Vice-Chairperson and Secretary for the Animal Control Advisory Board for the year of 2020.

Motion by Dr David Langford, second by Melinda Brown.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Aubrey Briggs, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

B. Board Representative Reduction Status

Chairperson Drema stated that the commissioners have agreed with the board's recommendation to reduce the board to a 7 person board with voting and non-voting members. Drema has to confirm the number to make a quorum and will report back.

6. NEW BUSINESS

A. 2019 Annual Report Draft

Melinda, Secretary has completed the draft of the annual report, and she distributed to all the members for feedback.

7. BOARD MEMBERS TIME

There were no additional comments from the board members.

8. PUBLIC COMMENTS

There were no public comments

9. ADJOURN

A. Motion to Adjourn

I move to adjourn the meeting.

Motion by Melinda Brown, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Aubrey Briggs, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

Angelique Clem, recorder

Minutes approved by the Animal Control Advisory Board on March 4, 2020.